

A.3 - APPENDIX A

COMMUNITY LEADERSHIP OVERVIEW AND SCRUTINY COMMITTEE

REVIEW OF WORK CARRIED OUT JUNE 2018 – FEBRUARY 2019

4 JUNE 2018

1. **REFERENCE REPORT FROM COUNCIL - A.1. ADDITIONAL FLAG RAISING DAYS AT THE TOWN HALL**

The Committee had before it a reference from Council which gave details of a motion submitted by Councillor Pemberton to the meeting of the Council held on 15 May 2018.

The Committee was aware that, at that meeting, the motion had been moved by Councillor Pemberton and seconded by Councillor Porter and, in accordance with Council Procedure Rule 12.4, had stood referred to the Community Leadership Overview and Scrutiny Committee for consideration and report.

In accordance with Council Procedure Rule 12.5, Councillor Pemberton explained the motion.

Having debated and discussed the motion at length, it was resolved that the Committee supported the motion with an amendment. It was therefore:-

RECOMMENDED TO COUNCIL that Councillor Pemberton's motion be amended as follows:-

"That this Council approves that, in addition to Armed Forces Day, Merchant Navy Day and Commonwealth Day, St George's Day be added as a flag raising day at the Town Hall and that the national flag of England be flown on that day subject to a protocol being prepared by officers and agreed by Council and that the protocol includes the ability to fly more than one flag on any one day."

2. **REPORT OF HEAD OF LEADERSHIP SUPPORT AND COMMUNITY - A.2.TASK AND FINISH GROUPS AND WORK PROGRAMME 2018/19**

The Committee had before it a report of the Head of Leadership Support and Community (A.2) which sought its agreement with regard to the topics, scope and membership of Task and Finish Groups for the Committee for 2018/19 and its agreement with regard to any changes to the Work Programme for 2018/19.

After due consideration and discussion it was agreed to commence work on two task and finish reviews around the Road Rally and Alcohol Abuse. The Head of Leadership Support and Community undertook to engage with these two groups to take this work forward.

With regard to the work programme, the Committee agreed to leave this unchanged but the Chairman undertook to review the situation closer to the meeting on 3 September in order to consider the likely workload for that meeting and whether an additional meeting would be required.

It was **RESOLVED** that:-

a) The Terms of Reference for Task and Finish Reviews be agreed as follows:-

<p>Review Topic: Tendring Road Rally</p>
<p>How does the topic fit with the Committee's Terms of Reference: Community Safety</p>
<p>What question is the review aiming to answer: What recommendations would the Committee make in relation to any future road rally event held in Tendring?</p>
<p>Aim / Objectives: To review the Road Rally event which took place in Tendring In April 2018, speak with the relevant parties and put forward recommendations in relation to any future road rally event held in Tendring.</p>
<p>Scope: The review will consider:- Management process and event planning; Health and safety aspects; Communication and public engagement; Impact and benefit on residents and TDC; Advertising and marketing; Future recommendations</p>
<p>Membership (including officer support): Councillor Mike Bush Councillor Chris Griffiths Councillor Karen Yallop Councillor Andrew Pemberton Head of Leadership Support and Community</p>
<p>Timescale: Final recommendations to be presented to the meeting of the Committee on 3 September 2018.</p>

<p>Review Topic: Research into Alcohol Abuse within Tendring</p>
<p>How does the topic fit with the Committee's Terms of Reference: Health and Wellbeing</p>
<p>What question is the review aiming to answer: What issues are indicated by data on alcohol usage and abuse and how can these issues be tackled?</p>
<p>Aim / Objectives: To undertake research into alcohol usage and abuse and assess the outcomes to determine further work to be undertaken.</p>
<p>Scope: It is proposed that areas for data research can include:-</p> <ul style="list-style-type: none"> • Number of premises licenced for alcohol on and off sales • Number of Street Sleepers • GP numbers of Registered Alcoholics per population percentage • Alcohol related hospital admissions • Alcohol related incidents of Domestic Violence • Number of Drink Driving arrests • Accidents in the Home connected to alcohol consumption • Shoplifting where alcohol was stolen
<p>Membership (including officer support):</p>

Councillor Alan Coley
Councillor Roy Raby
Councillor Val Guglielmi
Councillor Mary Newton
Councillor John Chittock
Councillor Ivan Henderson
Head of Leadership Support and Community

Timescale:

Final recommendations to be presented to the meeting of the Committee on 3 December 2018 or 4 March 2019

b) The Work Programme 2018/19 remains unchanged at this time.

3. CONSIDERATION OF ITEMS FOR THE SEPTEMBER MEETING

The Committee gave due consideration to the speakers / topics in relation to Health and Well-being to be considered at its next meeting due to be held on 3 September 2018.

It was **RESOLVED** that:-

Dr Mike Gogarty, Director of Public Health, Essex County Council be invited to speak at the meeting on 3 September.

3 SEPTEMBER 2018

1. PUBLIC HEALTH

Dr. Mike Gogarty, Director of Well Being, Public Health and Communities at Essex County Council, attended the meeting of the Community Leadership Overview and Scrutiny Committee to present on public health data and information relevant to the Tendring District.

This was then followed by a question and answer section between members of the Committee and Dr. Gogarty.

2. REPORT OF THE DEPUTY CHIEF EXECUTIVE - A.1. - PERFORMANCE REPORT APRIL 2018 - JUNE 2018 (QUARTER 1)

The Committee had before it a report of the Deputy Chief Executive (A.1) which sought to present the performance report 2018/19 (community leadership) for the period April – June 2018 (Quarter 1).

3. SCRUTINY OF PROPOSED DECISIONS

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee had before it the Scrutiny of Proposed decisions.

One decision was put before the Committee; Garden Communities required the approval of an Interim Business Plan and Financial Procedure Rules for North Essex Garden Communities Limited.

The Head of Leadership Support and Community undertook to ascertain the role that the Community Leadership Overview and scrutiny committee can play in scrutinising this forthcoming decision.

4. CONSIDERATION OF ITEMS FOR THE DECEMBER MEETING

The Committee gave due consideration to the speakers / topics in relation to health and well-being to be considered at the next meeting of the Committee, due to be held on 03 December 2018.

It was **RESOLVED** that:-

Open Road to be invited to attend this meeting.

Representatives from Tendring District Council's housing department to be invited to attend this meeting.

Councillor Land also indicated that a further meeting of the committee would be programmed in October, to discuss further issues.

1 OCTOBER 2018

1. TENDRING ROAD RALLY

The Committee had before it a report of the Head of Leadership Support and Community which sought to ask it to consider and agree the final report for submission to Cabinet in regards to Tendring Road Rally.

Members of the public who attended the meeting were invited by the Chairman to voice any concerns held regarding the Tendring Road Rally.

Following the receipt of advice from Officers, it was **RESOLVED** that:-

- a) The Committee thanks the Task and Finish Group for its report;
- b) Recommended to Cabinet that they decide whether Tendring District Council should become a Joint Partner, or continue to act as a Consulting Partner or oversight body in respect of the 2019 Road Rally;
- c) the Cabinet be requested in its decision making to take into account the recommendations of the Task and Finish Review; and
- d) the Cabinet be also requested to pay particular close attention to the health and safety issues around this event.

2. PUBLIC HEALTH

Following its previous meeting held on 3 September 2018, the Committee had before it the scope previously agreed for a Task and Finish Group on alcohol.

The Committee was asked to voice any amendments it might have to the scope in the light of the presentation received on 3 September 2018 from Dr. Mike Gogarty, the Director of Well Being, Public Health and Communities at Essex County Council.

The Committee therefore deliberated on the topic of alcoholism, including that there was a vast number of alcohol related issues that needed to be addressed, for instance; those that came into the District with an existing alcohol dependency and functioning and non-functioning alcoholics. This needed to be taken into consideration and a decision needed to be reached as to who was going to be targeted and why in the review.

Following the receipt of advice from the Officers, it was **RESOLVED** that as the issue of alcohol abuse is so vast; it is in the Council's best interest that the Task and Finish Group

begin first by researching further on this issue to gather information and only then to identify which group or particular area the review would be focused on.

3 DECEMBER 2018

1. SCRUTINY OF PROPOSED DECISIONS ON THE INTERIM BUSINESS PLAN AND FINANCIAL PROCEDURE RULES FOR NORTH ESSEX GARDEN COMMUNITIES LIMITED

The relevant Cabinet Member (Councillor Neil Stock OBE) and Officer (Ewan Green, Corporate Director, Planning and Regeneration Services) attended the Meeting to present to the Committee the Business Plan for North Essex Garden Communities Ltd, in order to enable the Committee to scrutinise this forthcoming decision.

The Committee deliberated and raised questions and concerns for Ewan Green and Councillor Stock to answer. Those concerns mainly revolved around the funding of the project and the ongoing ability for members to scrutinise the business plan and associated documents of North Essex Garden Communities

It was **RESOLVED** that the Corporate Director (Planning and Regeneration) would circulate information to the Committee with further detail of activities which the overall programme funding to date of £4m has been spent on or allocated to. This will now be a regular item on the Committee's Agenda going forward.

2. DRUG AND ALCOHOL SUPPORT IN TENDRING

Matthew Gauden, Centre Manager for Open Road, and Claire Beacham, Senior Project Manager for Phoenix Alcohol Project, attended the meeting to provide Members with an update on the drug and alcohol support in Tendring.

Members deliberated and raised questions for Matthew Gauden and Claire Beacham to answer.

It was **RESOLVED** that Matthew Gauden be requested to send to the Head of Leadership Support and Community (Karen Neath) to circulate to the Committee, a list of mutual aid organisations who work alongside Phoenix Alcohol Project and Open Road. As well as more details on the welfare support staff at Colchester Borough Council who work within HMOs.

3. IMPACT OF HOUSING ON LOCAL COMMUNITIES

Following the sad death of David Black, the Council's Housing Manager, the Chairman informed Members that this item would be deferred until a future meeting of the Committee.

A minutes silence was held in respect for David Black.

4. REPORT OF THE DEPUTY CHIEF EXECUTIVE - A.1 -PERFORMANCE REPORT JULY - SEPTEMBER 2018 (QUARTER 2)

The Committee had before it a report of the Deputy Chief Executive (A.1) which presented the performance report 2018/19 (Community Leadership) for the period July – September 2018 (Quarter 2), with the recommendation for the Committee to determine whether it had any comments or recommendations to put forward to Cabinet.

The Committee deliberated and raised its concerns over the loss of Libraries and the negative impact this could have on education for pre-school / Primary School children.

It was **RESOLVED** that the relevant officer from Essex County Council, as well as other Tendring District Council members with an interest on the matter, be invited to attend a future meeting of the Committee to scrutinise Essex County Council's consultation on the future of libraries.

5. **REVIEW OF THE IMPLEMENTATION OF THE NEW OVERVIEW AND SCRUTINY ARRANGEMENTS**

The Committee discussed their experience of the new Overview and Scrutiny arrangements since their implementation in May 2018. The Committee was made aware that any comments and/or recommendations would be submitted to the Finance and Corporate Resources Portfolio Holder's Constitution Review Working Party who would be conducting a review of the new Committee Structure also introduced in May 2018.

The Committee agreed that the new structure of the meetings was beneficial and provided a good opportunity for in-depth discussion on the topics covered. However, the Committee also agreed that they were concerned they were not meeting often enough to be efficient in taking forward the issues they discussed and therefore suggested there should be a meeting of the Committee every two months.

It was therefore **RESOLVED** that the Head of Leadership Support and Community report these concerns to the Head of Governance and Legal Services for her to feed into the Constitution Review Working Party.

6. **SCRUTINY OF PROPOSED DECISIONS**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee had before it the Scrutiny of proposed decisions.

Two decisions were put before the Committee: the Dovercourt Town Centre Regeneration and the SME Growth Fund.

No matters were raised by the Committee.

7. **CONSIDERATION OF TERMS FOR MARCH MEETING**

The Committee were asked to consider items they wish to scrutinise at the next meeting of the Community Leadership Overview and Scrutiny Committee.

It was **RESOLVED** that the Head of Leadership Support and Community consults with the Chairman of the Committee regarding a further meeting before March, at which the following items will be included;

- Consultation on Libraries
- Motion from Council on a Community Governance Review for Clacton
- Motion from Council on Free Swimming Lessons for Children – to invite the Director of Education from Essex County Council

28 JANUARY 2019

1. **FREE SWIMMING LESSONS FOR CHILDREN**

Clare Kershaw (Director of Education, Essex County Council) and Dawn Emberson (Relationship Manager, Active Essex), had attended the meeting to discuss with Members how all schools could meet their statutory duty and move towards 100 per-cent of the Districts children learning to swim before they leave primary school education.

Members had recalled that at the meeting of the Council held on 27 November 2018, it was agreed "That this Council takes the following necessary steps in order to see that every child in the District of Tendring can be taught to swim, before they leave primary school education;

(a) The Community Leadership Overview and Scrutiny Committee invite the Director for Education from Essex County Council to attend a future meeting of that Committee in order to discuss how all schools can meet their statutory duty and move towards 100 per-cent of the Districts children learning to swim before they leave primary school education; and

(b) That officers continue to work with partners to develop a cohesive plan to further improve safety measures across the Districts coastline and report back with findings and any recommendations to Cabinet in February 2019, for implementation prior to the 2019 season.

Clare Kershaw and Dawn Emberson set out for the Committee the statutory requirement under the National Curriculum for swimming which was as follows:-

All schools must provide swimming instruction either in key stage 1 or key stage 2. In particular, pupils should be taught to:

- swim competently, confidently and proficiently over a distance of at least 25 metres;
- use a range of strokes effectively [for example, front crawl, backstroke and breaststroke]; and
- perform safe self-rescue in different water-based situations.

After discussion by the Committee, it was **RESOLVED** that;

Essex County Council / Active Essex will lead on the following actions:-

(a) To undertake a review to determine how many pupils do not reach the required level of proficiency by the end of year 6. A piece of work will then be undertaken to work with schools to target those children that are not reaching the required proficiency;

(b) to investigate how it was decided that the swim safe programme is centred on Clacton, Walton and Dovercourt and whether there would be any funding available to extend the programme more widely across Tendring;

(c) to look at whether the swimming pools available at local caravan parks could be used to provide swimming lessons to school children;

(d) to investigate whether local bus providers could assist with taking pupils from schools to pools as the cost of transport is cited as one of the biggest barriers for schools in providing swimming lessons;

(e) to review the affordability of providing swimming lessons for schools and the capacity to provide enough lessons. Although it was commented that the latter point is not thought to be an issue;

Tendring District Council will lead on the following actions:-

(f) To look into whether Tendring District Council's beach patrol staff could provide swimming lessons in the sea for young people as swimming in the sea is different from swimming in a pool;

(g) to consider whether the ONE card or something similar could be re-introduced for use at local Leisure Centres; and

(h) to look at extending the promotion of water safety advice around the coastline during the summer including liaising with partners such as Clacton Pier and voluntary and community groups such as the scouts.

2. **REPORT OF HEAD OF LEADERSHIP SUPPORT AND COMMUNITY - A.1. ESSEX FUTURE LIBRARY SERVICES STRATEGY 2019 – 2024**

The Committee had before it a report of the Head of Leadership Support and Community (A.1) which enabled the Committee to put forward comments in response to the consultation being undertaken by Essex County Council (ECC) on their draft strategy for the future of library services up to 2024.

The comments of the Committee would be submitted to the Cabinet meeting on 15 February to agree the final response of Tendring District Council.

After discussion, focussing to a large extent on the five criteria underpinning the rationale for proposals included in the Strategy (Location, Usage, Population, Deprivation and Social Isolation) it was **RESOLVED** that the Head of Leadership Support and Community would incorporate the views of the Committee into the consultation response form and agree this with the Chairman of the Community Leadership Overview and Scrutiny Committee. The completed consultation would also be circulated to all members of the Committee.

3. **REFERENCE REPORT FROM COUNCIL - A.2. CLACTON TOWN COUNCIL**

The Committee had before it a reference report from Council (A.2), which reported to the Committee a motion submitted at the meeting of the Council held on 27 November 2018. Relating to a proposed town council for Clacton-on-Sea and which was referred to the Committee by the Chairman of the Council for consideration and report, in accordance with provisions of Council Procedure Rule 12.4.

Councillor Newton further explained this motion to the Committee, she then left the Council Chamber whilst the Committee deliberated and reached its decision.

After much discussion from the Committee, it was **RESOLVED** that it be **RECOMMENDED TO COUNCIL** that the motion be amended to read;

“This Council, seeks to ascertain the views of the people of Jaywick, Clacton and Holland as to the possible creation of a Town Council or Councils for the currently unparished area of the district and that this be done by way of a question included with the Council tax leaflet.”

4. **CONSIDERATION OF ITEMS FOR MARCH MEETING**

With regards to the next meeting of the Committee, it was **RESOLVED** that;

1. The March Meeting be moved to the 25th February, to allow the Five Year Business Plan for North Essex Garden Communities to be scrutinised.
2. A Reference from Council, forwarded by Councillor Honeywood, regarding enforcement will be scrutinised.
3. Performance Reports for Quarter 3 will be scrutinised.

25 FEBRUARY 2019

To be added following the meeting.